

**CONFIDENTIAL**

Government of India  
Ministry of Statistics and Programme Implementation  
Return under rules 3 and 4 of the Collection of Statistics (Central Rules),1959  
Annual survey of industries 1998-1999 (Part –I)  
*(Please read the instructions before filling the return)*

**BLOCK A. FOR OFFICIAL USE**

**BLOCK B. TO BE FILLED BY OWNER OF THE FACTORY**

1. Industry Code as per frame (5-digit level of NIC-98)	
2. Description of Industry	
3. CSO RSL NO.	
4. State Code	
5. PSL No.	
6. Scheme Code	
7. Industry Code as per Return (4-digit level of NIC-98)	
8. District Code	
9. RO /SRO code	
10.Rural/Urban code	
11. No. of Units	
12.Open/closed	
13. Schedule Despatch No.	

Name and address of the individual undertaking :	Vill/Town :  District : State : Pin code :
2. Name & Designation of Contact person:	Tele (with STD code):  FAX no: E-mail:
3. Type of Organisation(code)	
4. Type of ownership(code)	
5. Year of initial production	
6. Accounting year	
7. Number of months of operation	
8. Total number of working days	

**DECLARATION**

I hereby declare that information furnished in this return is correct and complete to the best of my knowledge and belief.

Date :

Place :

(Signature of owner with stamp)

**BLOCK C : FIXED ASSETS**

Sl. No.	Types of Assets	Gross Value (Rs.)					Depreciation (Rs.)				Net Value (Rs.)		
		Opening as on ----	Addition during the year		Deduction & Adjustment during the year	Closing as on (3+4+5-6)	Up to the year beginning	Provided during the year	Adjustment for sold/discarded during the year	Up to the year end (8+9-10)	Opening as on	Closing as on	
(1)	(2)	(3)	(4)	(5)							(6)	(7)	(8)
1.	Land												
2.	Building												
3.	Plant & Machinery												
4.	Transport equipment												
5.	Computer equipment including software												
6.	Others												
7.	Sub-total (1 to 6)												
8.	Capital work in progress												
9.	Total (7 +8)												

**BLOCK D: WORKING CAPITAL & LOANS**

Sl.No.	Items	Opening (Rs.)	Closing (Rs.)
(1)	(2)	(3)	(4)
1.	Raw Materials & Components		
2.	Fuels & Lubricants		
3.	Spares, Stores & Others		
4.	Sub-total (1 to 3)		
5.	Semi-finished goods/ work in progress		
6.	Finished goods		
7.	Total inventory ( 4 to 6)		
8.	Cash in Hand and at Bank		
9.	Sundry Debtors		
10.	Other current assets		
11.	Total current assets (7 to 10)		
12.	Sundry Creditors		
13.	Over draft, cash credit, other short Terms loan from Banks & other financial Institutions.		
14.	Other current liabilities.		
15.	Total current liabilities (12 to 14)		
16.	Working capital (11 minus 15)*		
17.	Outstanding loans (excluding Interest but including deposits)**		

\*Give reasons in the footnote for negative values and abnormal verification in opening and closing values.

\*\* If outstanding loans include interest, a footnote may be given

**BLOCK E : EMPLOYMENT AND LABOUR COST**

Sl No	Category of staff	Man-days worked	Average Number	Wages/ salaries (Rs.)	Bonus (Rs.)	Provident & Other funds (Rs.)
1	2	3	4	5	6	7
1.	Male Workers employed directly					X
2.	Female Workers employed directly					X
3.	Child Workers employed directly					X
4.	Sub-total (1+2+3)					X
5.	Workers employed through contractors					X
6.	Total Workers (4+5)					
7.	Supervisory & managerial staff					
8.	Other employees					
9.	Total employees (6+7+8)					

**BLOCK F : OTHER EXPENSES**

Sl.No.	Items	Expenditure in Rs.
(1)	(2)	(3)
1.	Work done by others on materials supplied by the industrial undertaking	
2.	Repair & maintenance of	
	(i) Building	
	(ii) Plant & machinery	
	(iii) Other fixed assets	
3.	Operating expenses	
4.	Non-operating expenses(excluding insurance Charges)	
5.	Insurance Charges	
6.	Total expenses (1 to 5)	
7.	Rent paid for buildings, P&M and other fixed assets	
8.	Rent paid for land on lease or royalties on mines, quarries and similar assets	
9.	Interest paid	
10.	Purchase value of goods sold in the same condition as purchased	

**BLOCK G : OTHER OUTPUT / RECEIPT**

Sl.No.	Items	Receipts in Rs.
(1)	(2)	(3)
1.	Income from services (industrial/non industrial including work done for others on materials supplied by them)	
2.	Variation in stock of semi-finished goods (Col.(4)minus Col(3) against item 5 in Block D)	
3.	Value of electricity generated and sold	
4.	Value of own construction	
5.	Net balance of goods sold in the same condition as purchased. (Item 7 of B1.G minus item 10 of B1.F)	
6.	<b>Total receipts (1 to 5)</b>	
7.	Sale value of goods sold in the same condition as purchased	

**BLOCK H: INPUT ITEMS (INDIGENOUS ITEMS)**

Sl.No.	Item Description	Item Code (ASICC)	Unit of Quantity	Quantity consumed	Purchase Value ( in Rs.)
(1)	(2)	(3)	(4)	(5)	(6)
	Major Five Basic Items (Indigenous)	X	X	X	X
1.					
2.					
3.					
4.					
5.					
6.	Other basic items (indigenous)	99201	X	X	
7.	Total Basic items (1 to 6)	99901	X	X	
8.	Non-basic Chemicals – All kinds	99203	X	X	
9.	Packing items	99908	X	X	
10.	Electricity own generated	99904	KWH		X
11.	Electricity purchased	99905	KWH		
12.	Petrol, Diesel, Oil, Lubricants Consumed	99906	X	X	
13.	Coal Consumed				
14.	Other Fuel Consumed	99204	X	X	
15.	Consumable store	99220	X	X	
16.	Total non-basic items ( 8 to 15)	99920	X	X	
17.	Total inputs (7 + 16 )	99930	X	X	

**BLOCK I: INPUT ITEMS – directly imported items only (consumed)**

Sl. No.	Item Description ( Major five imported items)	Item Code (ASICC)	Unit of Quantity	Quantity consumed	Purchase Value at delivery (in Rs.)
(1)	(2)	(3)	(4)	(5)	(6)
1.					
2.					
3.					
4.					
5.					
6.	Other items imported	99221	X	X	
7.	Total imports (consumed) ( 1 to 6 )	99940	X	X	

**BLOCK J: PRODUCTS AND BY-PRODUCTS ( manufactured by the unit)**

Sl. No.	Products /By- Products Description ( First ten Major Items as per value - no Brand Name)	Item Code (ASICC)	Unit of Qty.	Qty mfd.	Qty sold	GSV (Rs.)	Distributive Expenses(Rs.)				Per Unit net sale value (Rs.) (7-11)/6	Ex-factory value of output (Rs.) 12 x 5
							Excise duty	Sales Tax	Others	Total		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1.												
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												
11.	Other Products/ By- Products	99211	X	X	X						X	
12.	Total ( 1 to 11)	99950	X	X	X						X	

**FOR OFFICIAL USE ONLY**

K. Particulars of field operations :

1	Name of Asst. Supdt.		2	Signature of Asst. Supdt.	
3	Name of Supdt.		4	Date(s) scrutiny	
5	Signature of Supdt.		6	Date of despatch	

L. Comments of Asst. Supdt./Supdt. (Reasons for negative working capital and for any abnormal entries should be given invariably) :